



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

17 October 2025

Dear Councillor

I write to summon you to an **Extraordinary Services Committee meeting** to be held at the Guildhall on **Thursday 23rd October 2025 at 6.30 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX. Please provide your full name and indicate if you will be present at the meeting.

Yours sincerely,

Councillor R Bickford
Chairman of Services

To:

Essa	Tamar	Trematon
A Ashburn R Bickford (Chairman) J Brady R Bullock L Mortimore P Samuels	S Gillies (Vice-Chairman) M Johns S Martin P Nowlan J Peggs J Suter	G McCaw S Miller B Samuels B Stoyel

Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council.
Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than 12 noon the day before the meeting.**

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.
5. To receive and approve the minutes of the Services Committee held on 9 October 2025 as a true and correct record. (Pages 4 - 10)
6. To receive the Services Committee budget statement and consider any actions and associated expenditure. (Pages 11 - 17)
7. To consider Risk Management reports as may be received.
8. To receive a report on the purchase of land at Pillmere and consider any actions and associated expenditure. (Pages 18 - 294)
(Pursuant to Services held on 9.10.25 minute nr. 57/25/26)
9. To receive the following Committee Precept recommendations and consider any actions:
 - a. Library held on 2 September 2025; (Pages 295 - 302)
 - b. Property Maintenance held on 25 September 2025; (Pages 303 - 312)
 - c. Station Property held on 29 September 2025; (Pages 313 - 322)
10. To set the Services Committee Fees and Charges for the year 2026/27 recommending to the Policy and Finance Committee. (Pages 323 - 331)

11. To set the Services Committee budgets for the year 2026/27 recommending to the Policy and Finance Committee. (Pages 332 - 336)
12. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
13. To consider any items referred from the main part of the agenda.
14. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
15. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of Next Meeting: Thursday 11 December 2025 at 6.30 pm